

(iii) Chief Engineer (PHE), Water, Assam (PHE), Guwahati

**GOVT. OF ASSAM
PUBLIC HEALTH ENGINEERING DEPTT.
DISPUR::GUWAHATI**

OFFICE ORDER

In pursuance to the Govt. Notification No. PHED.5/2008/213 dtd. 7th October, 2016 & as per the meeting held on 25-07-2017, the **ePrastuti (Standardization of Websites) Project Steering Committee for Water Sector** of Public Health Engineering Deptt. is constituted as given below: -

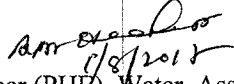
1. **Shri Biren Bhattacharyya** - **Chairman and Responsible Officer (RO)**
Chief Engineer (PHE), Water, Assam
2. **Shri Jyotirmoy Kalita** - **Member and Additional Responsible Officer(ARO)**
Asstt. Executive Engineer (PHE)(T/C)
O/o the Chief Engineer (PHE), Water, Assam
3. **Shri Bhaskarjyoti Talukdar** - **Member and Web Information Manager**
Asstt. Executive Engineer(PHE)(T/C)
O/o the Chief Engineer (PHE), Water, Assam
4. **Shri Annada Prasad Sarma** - **Member Secretary**
Superintending Engineer (PHE)
O/o the Chief Engineer (PHE), Water, Assam
5. Other Members :-
 - (i) **Shri H.A. Ahmed**, Addl. Chief Engineer (PHE), O/o the Chief Engineer (PHE), Water, Assam
 - (ii) **Ms. Sukla Das**, Executive Engineer (PHE), O/o the Chief Engineer (PHE), Water, Assam
 - (iii) **Ms. Mithinga Narzary**, Junior Engineer (PHE), O/o the Chief Engineer (PHE), Water, Assam
 - (iv) **Ms. Geetashri Thakur**, Scientist – C, NIC, Guwahati, Assam.
 - (v) **Ms. Aziza Yasmin**, Scientist – B, NIC, Guwahati, Assam

The key task and responsibilities of the Project Steering Committee will be as follows:-

1. Provide project oversight, direction and guidance as needed.
2. To develop Sustainability Plan.
3. Finalize the Website structure.
4. Content readiness.
5. Implement the Standardization of Website in the defined time frame.
6. Ensure compliance of the Website to the Standardization framework guidelines.
7. Ensure the development, security audit and deployment through the Govt. empanelled agency.
8. Identify the Site Administrator / Content Manager / Master Trainer in the organization and notify.
9. Promote a participative strategy in the implementation such that the responsibility and ownership is shared across the organization.
10. Regular review of Project deliverables and enforcement of smooth and time bound implementation.

Role of NIC representatives will be as follows:-

1. NIC Official will extend technical guidance to the department as and when required.
2. NIC Official will also be the coordinating point between the department and the WDC.
3. NIC representatives will need to be a part of the deptt. technical committee for any website related areas.


Chief Engineer (PHE), Water, Assam
Hengrabari, Guwahati – 36

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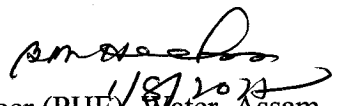
Memo No. PHE.32/MM/2015-16/Pt/ T – 4534 – 46

dtd. the ²01 August, 2017

Copy forwarded for information and necessary action to:-

1. The Addl. Chief Secretary to the Govt. of Assam, Public Health Engineering etc. Department for kind information.
2. The Secretary to the Govt. of Assam, Public Health Engineering Department for kind information (eMail : asphe@rediffmail.com).
3. **Dr. Siddharth Singh**, IAS, Secretary to the Govt. of Assam, Public Health Engineering Department cum Director, SPMU, NNP Assam and **Addl. Responsible Officer (ARO)**, e-Prastuti Project Steering Committee of PHE Deptt., Dispur, Guwahati-781006 (eMail: siddharthsingh17ias@gmail.com , assam_worldbank@rediffmail.com).
4. **Shri Biswadeep Das**, Superintending Engineer (PHE), Office of the Chief Engineer(PHE), Water, Assam and **Web Information Manager**, e-Prastuti Project Steering Committee of PHE Deptt., Hengrabari, Guwahati – 781036 (eMail : dasbiswadeep2551@gmail.com).
5. **Smti. Suchitra Pyarelal**, Sr. Technical Director, Web Development Cell, Govt. of Assam, Assam Secretariat (Civil), Room No. 006, Ground Floor, CM Block, Dispur, Guwahati -6.
6. **Ms. Geetashri Thakur**, Scientist – C, NIC, Guwahati, Assam.
7. **Ms. Aziza Yasmin**, Scientist – B, NIC, Guwahati, Assam (eMail : aziza.yasmin@nic.in).
8. **Shri H.A. Ahmed**, Addl. Chief Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.
9. **Shri Annada Prasad Sarma**, Superintending Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.
10. **Ms. Sukla Das**, Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.
11. **Shri Bhaskarjyoti Talukdar**, Asstt. Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.
12. **Shri Jyotirmoy Kalita**, Asstt. Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.
13. **Ms. Mithinga Narzary**, Junior Engineer (PHE), Office of the C.E. (PHE), Water, Assam, Hengrabari, Guwahati – 36.

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