

**GOVT. OF ASSAM
PUBLIC HEALTH ENGINEERING DEPTT.
DISPUR::GUWAHATI**

No. PHE.32/MM/2015-16/Pt/ T-9404-23 Dtd. 13-12-17, 2017

NOTIFICATION

In pursuance of Guidelines issued by the Website Development Cell, Dispur in Tool Kit-6 and in order to ensure a sustainable system in place for regular updation of the department Website the following Content Management responsibility Matrix is notified.

The purpose for having the responsibility matrix of Content Managers is to ensure that the content from all areas within the department is covered and updated and each Content Manager will remain responsible for the areas of the Website as indicated against their names. Regular documents of the department viz. Office Circulars, Office Orders and Notifications etc. will have to be published on the Website by the entrusted Content Managers (as per department work allotment orders of the department).

However, important contents are to be uploaded on the Website after it is approved and moderated by the by the Competent Authority prior to being published on the Website as per the content management responsibility matrix for creation, review and publication.

Content Management Responsibility Matrix for Office of the Chief Engineer (PHE), Assam

Content	Area	Who is overall responsible for the Content (Name of the Content Manager) (Create, Review and Publish)
Information & Services:		All content managers of respective wing
Documents:		
	a. Acts	All content managers of respective wing
	b. Guidelines	All content managers of respective wing
	c. Notifications	All content managers of respective wing
	d. Forms	All content managers of respective wing
	e. Rules	All content managers of respective wing
	f. Circulars	All content managers of respective wing
	g. Bye Laws	All content managers of respective wing
	h. Report	All content managers of respective wing
	i. Guidelines	All content managers of respective wing
	j. Success stories	All content managers of respective wing
About Us:		
	a. History, mission, vision, objectives	Shri Harmuz Ali Ahmed, ACE (PHE)
	b. Who we are	Shri Harmuz Ali Ahmed, ACE (PHE)
	c. What we do	All content managers of respective wing
Contact Us:		
Portlet Areas		
	1. Rural Water Supply	Shri Subodh Nath, EE(PHE)
	2. Addressing Water Quality	Shri Subodh Nath, EE(PHE)
	3. Saansad Adarsh Gram Yojana(SAGY)	Shri Subodh Nath, EE(PHE)
	4. Community Water Treatment Plant	Shri Subodh Nath, EE(PHE)
	5. Disaster Management	Shri Diponkar Bordoloi, AEE (PHE)
	6. Water Users' Committee	Shri Nripendra Kr. Sarma, AEE (PHE)
Do you want to know more about :		All content managers of respective wing

How do I?	All content managers of respective wing
Right Menu	
1. SDG	Shri Nripendra Kr. Sarma, AEE (PHE)
2. Budget	Shri Annada Prasad Sarma, SE (PHE)
3. Event	All content managers of respective wing
4. Citizen Charter	Shri Nripendra Kr. Sarma, AEE (PHE)
5. Court Cases	Shri Nabodit Phukan, EE (PHE)
6. RTI	Shri Lohit Pathak, EE (PHE)
7. Grievance Redressal	Shri Annada Prasad Sarma, SE (PHE)
8. Media gallery	Shri Bikash Kalita, AE (PHE)
9. Feedback	All content managers of respective wing
10. Important links	
Latest	All content managers of respective wing
Photo Slider	Shri Bhaskarjyoti Talukdar, AEE (PHE)


 Chief Engineer (PHE), Water, Assam
 Hengrabari, Guwahati – 36

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Copy forwarded for information and necessary action to:-

1. The Addl. Chief Secretary to the Govt. of Assam, Public Health Engineering etc. Department.
2. **Dr. Siddharth Singh**, IAS, Secretary to the Govt. of Assam, Public Health Engineering Department cum Director, SPMU, NNP Assam and **Addl. Responsible Officer (ARO)**, e-Prastuti Project Steering Committee of PHE Deptt., Dispur, Guwahati-781006 (eMail: siddharthsingh17ias@gmail.com , assam_worldbank@rediffmail.com).
3. **Shri Biswadeep Das**, Superintending Engineer (PHE), Office of the Chief Engineer(PHE), Water, Assam and **Web Information Manager**, e-Prastuti Project Steering Committee of PHE Deptt., Hengrabari, Guwahati – 781036 (eMail : dasbiswadeep2551@gmail.com).
4. **Smti. Suchitra Pyarelal**, Sr. Technical Director, Web Development Cell, Govt. of Assam, Assam Secretariat (Civil), Room No. 006, Ground Floor, CM Block, Dispur, Guwahati -6.
5. **Ms. Geetashri Thakur**, Scientist – C, NIC, Guwahati, Assam.
6. **Ms. Aziza Yasmin**, Scientist – B, NIC, Guwahati, Assam (eMail : aziza.yasmin@nic.in).
7. **Shri H.A. Ahmed**, Addl. Chief Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Member, ePrastuti Project Steering Committee (PSC) for Water Sector of PHE Deptt.
8. **Shri Annada Prasad Sarma**, Superintending Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Member Secretary, ePrastuti PSC for Water Sector of PHE Deptt., Hengrabari, Guwahati – 36.
9. **Ms. Sukla Das**, Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Member, ePrastuti PSC for Water Sector of PHE Deptt., Hengrabari, Guwahati – 36.
10. **Shri Subodh Nath**, Executive Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Content Manager for Water Sector of PHE Deptt.
11. **Shri Jayanta Bartamuli**, Executive Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Content Manager for Water Sector of PHE Deptt.
12. **Shri Nabodit Phukan**, Executive Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Content Manager for Water Sector of PHE Deptt.

13. **Shri Malin Ch. Deka**, Asst. Executive Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Site Administrator for Water Sector of PHE Deptt.
14. **Shri Bhaskarjyoti Talukdar**, Asstt. Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Web Information Manager for Water Sector of PHE Deptt.
15. **Shri Jyotirmoy Kalita**, Asstt. Executive Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Addl. Responsible Officer (ARO), ePrastuti PSC for Water Sector of PHE Deptt.
16. **Shri Diponkar Bordoloi**, Asst. Executive Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Content Manager for Water Sector of PHE Deptt.
17. **Shri Bikash Kalita**, Asst. Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Master Trainer for Water Sector of PHE Deptt.
18. **Shri Pankaj Kr. Sarma**, Sr. Grade Junior Engineer (PHE), Office of the Chief Engineer (PHE), Water, Assam and Content Manager for Water Sector of PHE Deptt.
19. **Ms. Mithinga Narzary**, Junior Engineer (PHE), Office of the C.E. (PHE), Water, Assam and Member, ePrastuti PSC for Water Sector of PHE Deptt., Hengrabari, Guwahati – 36.

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